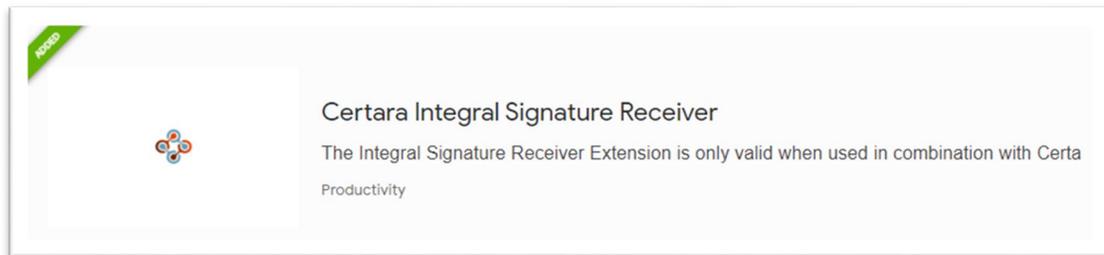


Instructions for Installing SSO for E-Signature Extension in a Web Browser

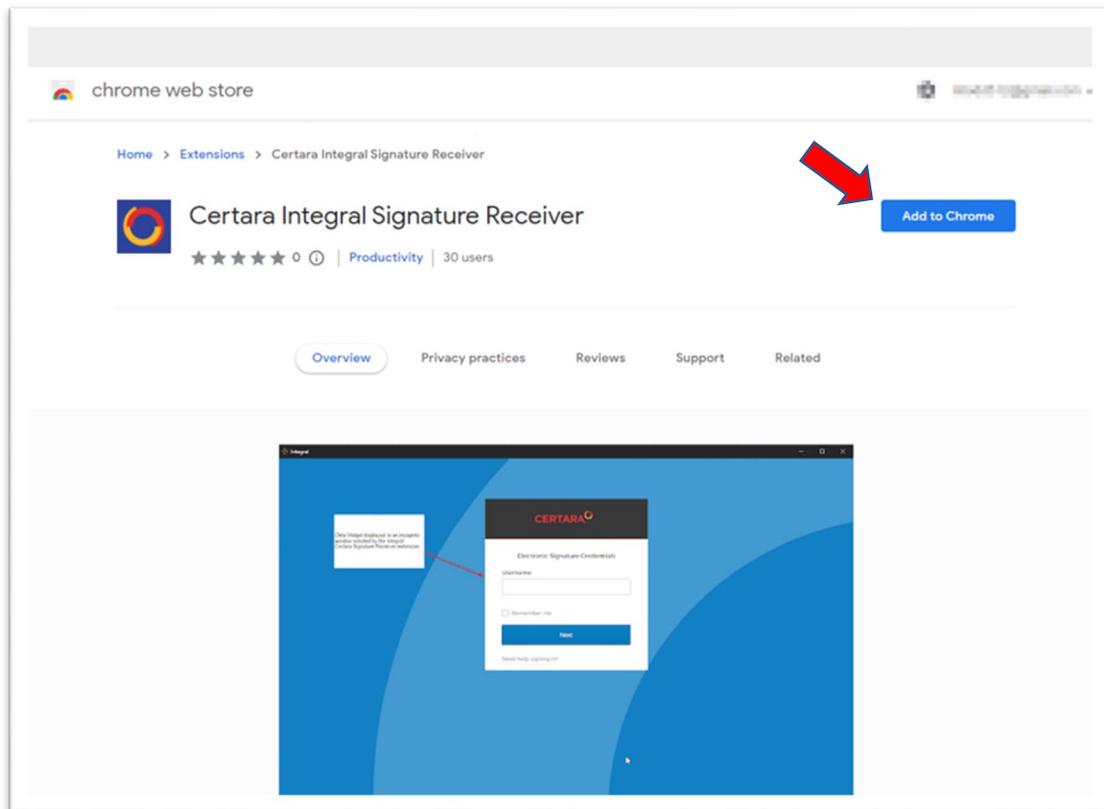
Note: The latest version of the E-signature Extension is 1.1 on Chrome and Edge and 1.2 on Firefox. Existing clients on multi-tenant environment that already have the 1.0 version installed do not have to update to 1.1. Clients on a private environment will need to install the 1.1 version in order to apply SSO e-signature.

Chrome and Edge:

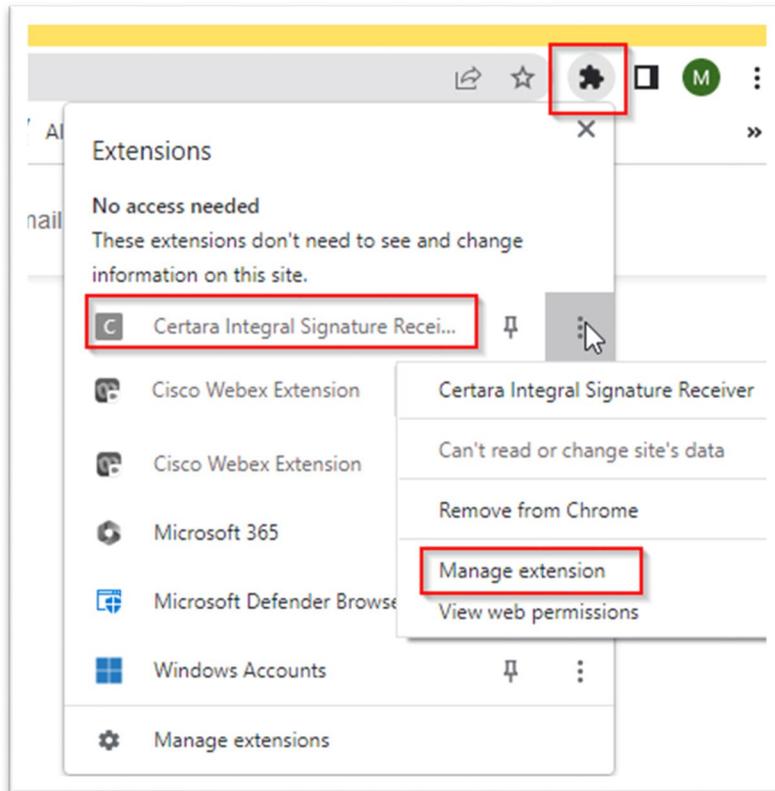
1. **Chrome:** Navigate to <https://chrome.google.com/webstore/category/extensions>.
Edge: Open Edge to the Chrome Web store and, using the same Chrome extension, follow these instructions.
2. In the Search bar, type “Certara Integral”.
3. From the results, select “Certara Integral Signature Receiver”.



4. Select “Add to Chrome”.



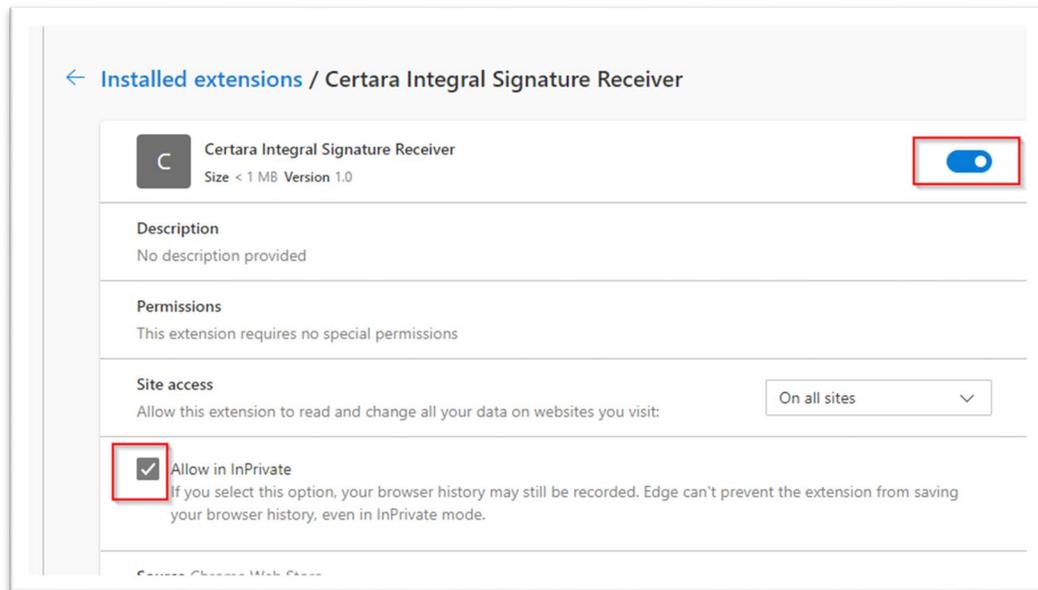
5. Select the extension puzzle icon at the top right of the browser, then click the three-dot icon for Certara Integral Signature Receiver, and select the “Manage Extension” menu option.



6. Make sure the following items are turned on.
 - a. For Chrome:

The screenshot shows the settings page for the 'Certara Integral Signature Receiver' extension in Google Chrome. The extension is currently turned 'On', as indicated by a blue toggle switch in the top right corner. Below the status, there is a 'Description' section with the text 'No description provided'. Further down, the 'Version' is listed as '1.0' and the 'Size' is '< 1 MB'. The 'Permissions' section is expanded to show 'Site access'. A warning message states: 'This extension can read and change your data on sites. You can control which sites the extension can access.' Below this, there are three items related to site access, each with a blue toggle switch turned on: 'Automatically allow access on the following sites', 'https://integral-staging.certara.com/*', and 'https://integral.certara.com/*'. At the bottom of the site access list, there is a 'Site settings' section with a link icon. Under 'Site settings', the option 'Allow in Incognito' is shown with a blue toggle switch turned on. A warning message below this option reads: 'Warning: Google Chrome cannot prevent extensions from recording your browsing history. To disable this extension in Incognito mode, unselect this option.' At the very bottom, there is a link to 'View in Chrome Web Store' with an external link icon.

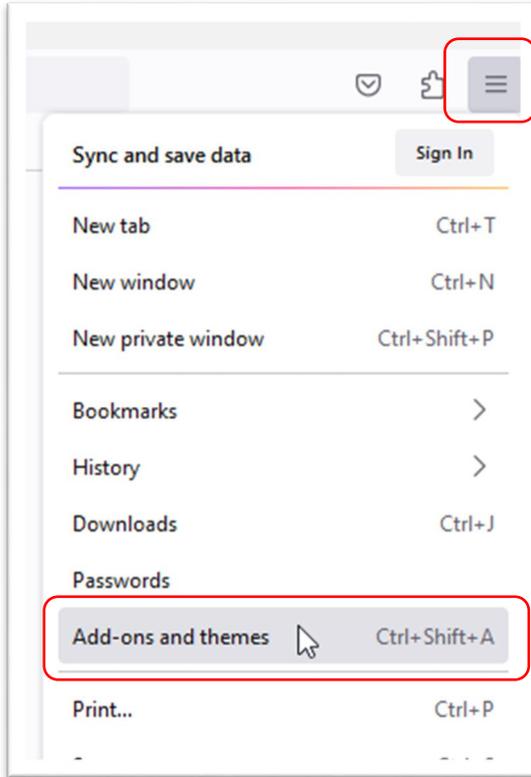
b. For Edge:



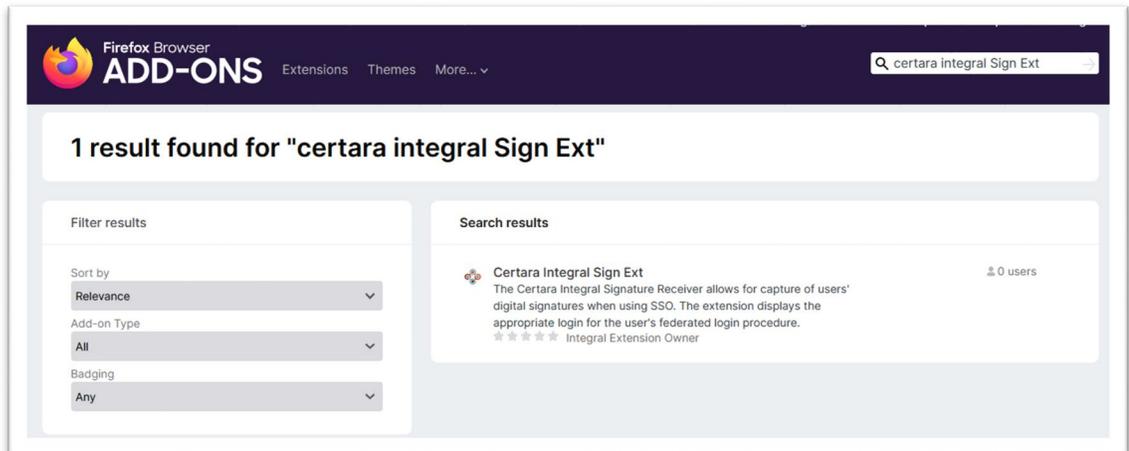
7. You should now be configured to use the extension when SSO is enable for e-signatures.

Firefox:

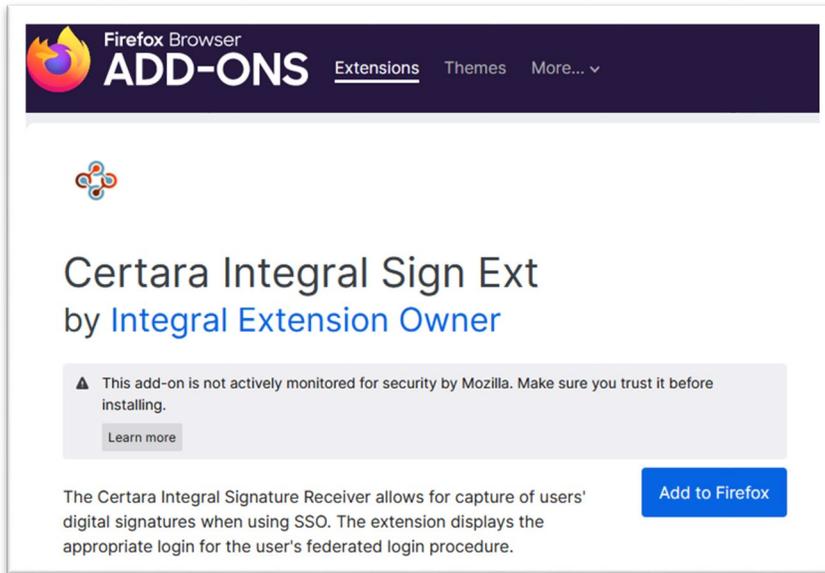
1. Open Firefox and navigate to the “Add-ons and themes” menu option.



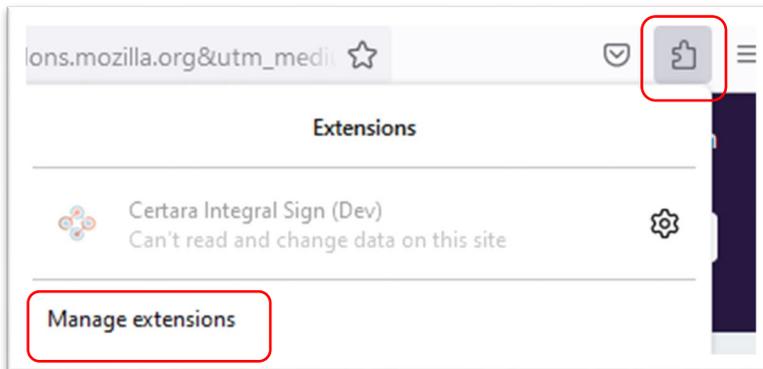
2. In the Add-Ons Manager screen, search for and select “Certara Integral Sign Ext”.



3. Click the “Add to FireFox” button.



4. Click the puzzle icon and select “Manage extensions”.



5. Make sure the following selections are turned on:

Find more add-ons

<

Certara Integral Sign Ext

The Certara Integral Signature Receiver allows for capture of users' digital signatures when using SSO. The extension displays the appropriate login for the user's federated login procedure.

Details **Permissions**

The Integral Signature Receiver Extension is only valid when used in combination with Certara's Integral Web application.

Certara's Integral application is an FDA 21-CFR-11 compliant repository for storing data used in drug research.

21-CFR-11 compliance requires digital signatures for tracking a complete audit trail of regulated actions.

Integral uses Okta for Identity Management, and also federates authentication through Okta to a variety of other Identity providers. This enables SSO (single-sign on) for basic access to the system.

In the case of acquiring digital signatures, Integral must require the user to re-enter credentials to obtain a signature token. Since Integral supports SSO, by default the Okta widget will bypass

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Allow automatic updates Default On Off

Run in Private Windows Allow Don't Allow

When allowed, the extension will have access to your online activities while private browsing.
[Learn more](#)